



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Govt. of West Bengal Enterprise)

Mini- Micro Hydel Division

Administrative Building, 2nd Floor, Dowhill Road,

P.O. Kurseong, Dist. Darjeeling, Pin-734203.

Email id: de.mmhd@wbasedcl.in

Ph: (0354) 2344466 FAX: 0354-2344456, Mobile: +91-9332788634

Memo. No. DE (E)/MMHD/TENDER/EM/

Date: / / 2025

To

TENDER NOTICE NO. : DE (E)/MMHD/EM/2025-26/05

Dated: 17.07.2025

The Superintending Engineer (Elect), Mini Micro Hydel Division, WBSEDCL, 2nd Floor, Administrative Building, Near Kurseong Municipality Office, Dowhill Road, Kurseong-734203, Dist. Darjeeling (West Bengal) for and on behalf of WBSEDCL invites sealed tenders from the reputed, experienced and financially sound Indian firms for the work of **“Procurement of Carbon Brush and other different electro-mechanical materials for Five (05) different Hydel Power Stations under Mini-Micro Hydel Division, WBSEDCL, Kurseong”**.

| Sl. No. | Description of Work | Time of completion of the job |
|---------|--|-------------------------------|
| 1 | “Procurement of Carbon Brush and other different electro-mechanical materials for Five (05) different Hydel Power Stations under Mini-Micro Hydel Division, WBSEDCL, Kurseong” as per Price Schedule in Annexure-A of this NIT. | 15 (Fifteen) Days |

1. The bidder shall have PAN, PT clearance certificate and GST registration number if applicable, in respect of his firm and required to be furnished as and when asked for during the process.
2. **Location:** Mini Micro Hydel Division, WBSEDCL, Kurseong.
3. **Period of Contract: 15** (Fifteen) days from the date of placement of Letter of Award.
4. **Bid Guarantee (Earnest Money Deposit):** The bid must be accompanied by earnest money deposit (EMD) of Rs. 2,468.00/- (Rupees Two Thousand Four Hundred Sixty Eight) as bid guarantee failing which the bid shall be non-responsive and hence rejected. Bid Guarantee shall be submitted in a separate envelope in either by Crossed Demand Draft or, by bankers cheque for Rs. 2,468.00/- (Rupees Two Thousand Four Hundred Sixty Eight) and in favour of **“WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED”** on any scheduled nationalised bank in India & payable at **Kurseong/Siliguri/Darjeeling (SBI A/C No. 30152199473)**.
5. **Validity of Bid:** The Bid shall remain valid for a period of 120 days from the date of opening of bid.

Registered Office : “VidyutBhavan”, Bidhannagar, Block-DJ, Sector-II, Kolkata-700091 CIN No. U40109WB2007SGC113473

Website : www.wbasedcl.in

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6. Issuance of bid documents will not be construed to mean that such bidders are automatically considered qualified. Tender document will not be sent by post. WBSEDCL reserves the right to reject any bid or bids or all bids received at its discretion without assigning any reason whatsoever.

7. **The schedule of notice, sale, submission and opening of tender:**

i) **Notice inviting Tender [NIT]** : DE (E)/MMHD/EM/2025-26/05 Dated: 17.07.2025

ii) **Place, date & time for Issue of Tender Document** : O/o the Divisional Engineer (Elect),
WBSEDCL, MMHD, Administrative Building,
2nd floor, near Kurseong Municipality Office,
Dowhill Road, P.O.-Kurseong, Pin-734203,
Dist.- Darjeeling, West Bengal.

17/07/2025 to 31/07/2025
[10:30AM to 01:30PM]

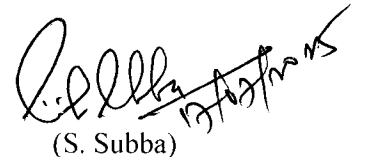
iii) **Last date for submission of Pre-bid queries, if any** : 31/07/2025 upto 02:00PM

iv) **Last date and time for Submission of bid** : 31/07/2025 upto 02:00PM

v) **Place, date & time for opening of bid In presence of Bidders representative** : O/o the Divisional Engineer (Elect)
WBSEDCL, MMHD, Administrative Building,
2nd floor, near Kurseong Municipality Office,
Dowhill Road, P.O.-Kurseong, Pin-734203,
Dist.-Darjeeling, West Bengal.
31/07/2025 at 03:00 PM

Encl:

1. Terms & Condition - 3 pages.
2. Price Schedule (Annexure-A) – 1 page.



(S. Subba)
Superintending Engineer (Elect.)
MMHD, WBSEDCL, Kurseong

TERMS & CONDITIONS OF CONTRACT

1. **Scope of Work:** "Procurement of Carbon Brush and other different electro-mechanical materials for Five (05) different Hydel Power Stations under Mini-Micro Hydel Division, WBSEDCL, Kurseong" as per price schedule attached in ANNEXURE-A of this NIT.
2. **Price:** The total price is to be quoted as per price schedule (Annexure-A attached) and should be net and firm inclusive of all incidental charges. The Provision of Taxes and Duties, if any, shall be governed by Govt. rules.
3. **Completion period:** Time is the essence of contract. The entire materials should be delivered at MMHD office, Kurseong or at site (if required) within 15 (Fifteen) days from the date of issuance of work order from the office of the DE (E), MMHD, Kurseong.
4. **Payment:** Payment will be made through NEFT/RTGS to you on submission of Tax Invoice in triplicate to the Controlling Officer along with necessary documents. Necessary bank charges will be borne by you. You need to provide your bank accounts details such as IFSC code, A/C number along with bill to be submitted in GST prescribed format.
5. **Extension of Time:** An extension of time without imposition of penalty, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted within the schedule date of completion by the contractor who has to establish that the extension of time required by him is not due to his fault.

(a) Causes for Extension of Time for Completion:

The Contractor may claim an extension of the Time for Completion if the work is delayed due to any of the following causes:

- (i) Extra or additional work ordered in writing by WBSEDCL.
- (ii) Suspension of work ordered in writing.
- (iii) Delay by any other Contractor engaged by WBSEDCL, affecting this Contract.
- (iv) The WBSEDCL's Risks, if any when they constitute the sole reason for the delay in completion of Works
- (v) Delay in hand over of site by WBSEDCL.
- (vi) Force Majeure.

The Contractor shall give notice to WBSEDCL of his intention to make a claim for an extension of time within 7 days of the occurrence of any of the above cause(s). The notice shall be followed as soon as possible by the claim with full supporting details.

6. Force Majeure:

- (i) Definition of Force Majeure

Force Majeure means any circumstances beyond the control of the parties, including but not limited to:

- (a) War and other hostilities, (whether war be declared or not), invasion, act of foreign enemies, requisition or embargo.
- (b) Rebellion, revolution, insurrection, military or usurped power and civil war.
- (c) ionizing radiation or contamination by radio activity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosives, or other hazardous properties of any explosive nuclear assembly or nuclear components thereof.
- (d) Riot, commotion or disorder, except where solely restricted to employees of the Contractor or of his sub-contractors.
- (e) Earthquake, Flood, Cyclone and such other natural disaster affecting Contractor's work.

- (ii) Effect of Force Majeure

Neither party shall be considered to be in default of in breach of his obligations under the Contract to the extent that performance of such obligations is prevented by any circumstances of Force Majeure which arise after the date of the Letter of Award or the date when the Contract becomes effective, whichever is the earlier.

- (iii) Notice of Occurrence

If either party considers that any circumstances of Force Majeure have occurred which may affect performance of his obligations, he shall promptly notify the other party

- (iv) Performance to Continue

Upon the occurrence of any situation of Force Majeure, the Contractor shall endeavor to continue to perform his obligations under the Contract so far as reasonably practicable. The Contractor shall notify the Engineer-in-Charge of the steps he proposes to take including reasonable alternative means

for performance which is not prevented by Force Majeure. The Contractor shall not take any steps unless directed to do so by the Engineer-in-Charge.

7. **Security Deposit:** An additional security money @ 7.50 % (Ten point zero percent) of ordered value or the value of works actually done from final bill shall be deducted as security deposit so that the total deduction together with 2.50 % (two point five zero percent) security money already taken as EMD shall constitute not less than 10.00% (Ten percent) of the total value of works as actually done. All security money shall be refunded, either in full or part as the case may be, after 1 (One) year from the date of satisfactory completion of the work.
8. **Refund of EMD:** In case of unsuccessful bidders, earnest money deposit will be refunded after finalisation of tender in the bank account as provided by the agency through prayer letter & bank details. For successful bidder it will be dealt as per clause security deposit.
9. **Liquidated Damage:** In the event of delay, a penalty will be imposed @1/2% per week or part thereof subject to maximum 10% of the ordered value which will be deducted from the bill.
10. **Guarantee/warranty:** The entire delivered materials have to be guaranteed for a period of 01(one) year from the date of successfully installation of the said materials. In case, there is any problem in delivered materials, the same shall have to be corrected as per the requirement immediately.
11. **Safety of Materials:** The agency will be held responsible for any loss, damage caused to the material while carrying the materials at the site and shall be liable to pay the amount of loss to be determined by joint inspection conducted by the representative of the store or Technical personnel of the department and the representative of the contractor.
12. The contractor shall be liable against all loss, expenses or claims in connection with the accident or injury to any labour employee during execution of the work. The department shall neither be held responsible nor be liable for any compensation for any accident to any of your employee during execution of work.
13. Any dispute between WBSEDCL and the contractor which may arise during implementation of the subject contract, including the execution, the necessary judicial affairs and/or court case, shall be exclusively within the jurisdiction of the Kurseong/Darjeeling Court / Kolkata High Court only.
14. The offer shall remain valid for 120 (one hundred twenty) days from the date of opening of the tender.
15. The bidder shall have PAN, PT clearance certificate and GST registration number, valid electrical Contractor's/Supervisor's licence, if applicable, in respect of his firm and required to be furnished as and when asked for during the process.
16. The rate quoted by the contractor shall be firm and net. No price escalation or revision of rates shall be considered during the period of contract.
17. Tenders shall be complete in all respect and include all credentials and documentary evidence even though not specified in the specifications, schedules etc., but which are essential for the completion of the contract. The intending tenderers shall be responsible for properly co-ordinating the work and the offer should be complete in all respect.
18. **Instructions to the tenderers**
 - i) The Tenderers shall submit the tender documents in a sealed envelope with clear marking of "Tender Notice No." The envelope should be addressed to the Divisional Engineer (Electrical), Mini Micro Hydel Division, Administrative Building, 2nd floor, near Kurseong Municipality Office, Dowhill Road, Kurseong with the address of the tenderer.
 - ii) If the envelope is not sealed or marked as indicated above, the WBSEDCL would not be responsible for misplacement or premature opening of the tender.
 - iii) The tenderers are advised to go through the "Special terms and conditions" & also inspect the site before submission of the tender.
 - iv) Transfer of tender documents purchased by / issued to one tenderer to another is not permissible.
 - v) The tenderers are to submit the tender papers in the specified tender box at the office of the Divisional Engineer (Electrical), Mini Micro Hydel Division, WBSEDCL. Tender received after due time shall not be entertained under any circumstances.
 - vi) If the office happens to be closed on the last date of the receipt of the application for issue of the tender papers / receipt of the tender papers / opening of the tender papers as specified in the tender notice, the corresponding last date shall be deemed to be extended to the next working day (excluding Saturday) up to the same specified time with all other dates remaining unaltered.
 - vii) Rate to be quoted against each item of the said schedule of work both in figure & in words. For evaluation of the tenders, rates in totality will be considered.
 - viii) Any correction in quoted rate should be duly signed by the tenderer.
 - ix) Tender to be submitted in tender documents / format etc. as supplied / sold by the WBSEDCL only.
 - x) The quantity put to tender estimate may vary up to any extent.

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- xi) Rates to be quoted should be inclusive of all materials, labour, transportation, taxes (Except Goods & Service tax), duties etc. all complete.
- xii) Time is the essence of this contract. The time of completion mentioned in this NIT shall be considered as time of completion of all works. Liquidated damages clause as per Company's norms shall be effected in case of failure to complete the work within this time.
- xiii) Tender sent by post shall be rejected.
- xiv) The Company may at its discretion ask any bidder to produce the detailed price analysis for any or all items of the schedule of work, to demonstrate the internal consistency of those prices with the construction method and schedule proposed.
- xv) Any evidence of unfair trade practices including overcharging, price fixing, cartelization etc. as defined in various statutes will automatically disqualify the bidders. Formation of any cartel may lead to the cancellation of tenders with penal measures as necessary and the WBSEDCL reserve the right to take sure unilateral decision without further notice to anyone.
- xvi) The General Condition of Contract as prevailing for electrical works under WBSEDCL shall be applicable as required.
- xvii) WBSEDCL reserves the right to reject the whole or part of this tender at its discretion without showing any reason whatsoever.
- xviii) The tenderer should put their signature with seal in all the pages of the tender documents.
- xix) The rate should be quoted in the enclosed Price Schedule.

- 19. CONTROLLING OFFICER:** Superintending Engineer (E), Mini Micro Hydel Division, WBSEDCL, Kurseong.
- 20. SUPERVISING OFFICER:** Assistant Engineer (M) & Assistant Engineer (E), Mini Micro Hydel Division, WBSEDCL, Kurseong.
- 21. PAYING OFFICER:** Assistant Manager (F&A), Mini Micro Hydel Division, WBSEDCL, Kurseong.

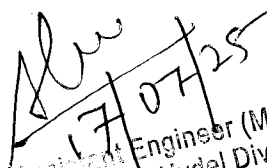
SUPERINTENDING ENGINEER (ELECTRICAL)
MINI MICRO HYDEL DIVISION
W. B. S. E. D. C. L.

SIGNATURE OF THE CONTRACTOR
WITH SEAL AND DATE

PRICE SCHEDULE

| Sl. No. | Description of Work | Unit | Qty. | Rate (in Rs.) | Amount (excluding GST) (in Rs.) |
|--|-----------------------------------|------|------|---------------|---------------------------------|
| 01. | Generator Bushing (as per sample) | Nos. | 12 | | |
| 02. | Cotton Tarpaulin (as per sample) | Nos. | 03 | | |
| 03. | Carbon Brush (as per sample) | Nos. | 09 | | |
| Total Amount (excluding of GST) | | | | | |
| GST will be charged extra | | | | | |

Amount in words:


 17/07/25
 Assistant Engineer (Mech.)
 Micro Hydel Division
 WBSEDCL, Kurseong

SIGNATURE OF TENDERER WITH SEAL